

ATTACHMENT D:

Building Improvement Grant Program - Project Scoring Criteria

Administered by Main Street Portsmouth

Applicant Name:

District Distributive Balance				
Measure	Description	Criteria	Points	Score
Location Balance	Weighted preference for applications in the Main Street District	Individually listed on the National Register	10	
		Located in a District listed on the National Register	8	
		Individually listed by the local Government	5	
		Located in a locally designated district	3	
		Located in the Downtown Improvement District	1	
		Total Possible Points	10	
Project Balance	Weighted preference for first time applicants or applications not receiving award in previous rounds	0 projects	10	
		1 project \$2,500 or less	8	
		1 project \$5,000 to \$2,500	5	
		2 projects	3	
		More than 2 projects	1	
		Total Possible Points	10	
Total District Distributive Balance Points			20	

Financing and Speed of Development				
Measure	Description	Criteria	Points	Score
Investment	Weighted preference for applicants which have additional project investment above grant expenditures (Total project cost / grant = investment)	over 8.0	15	
		7.1 to 8.0	13	
		6.1 to 7.0	11	
		5.1 to 6.0	9	
		4.1 to 5.0	7	
		3.1 to 4.0	5	
		2.1 to 3.0	3	
		2	1	
Total Possible Points			15	

Financing and Speed of Development (cont.)

Measure	Description	Criteria	Points	Score
Financing	Applicant has financing and/or equity in place and is ready to begin immediately	100% of financing in place	15	
		90% of financing in place	13	
		80% of financing in place	11	
		70% of financing in place	9	
		60% of financing in place	7	
		50% of financing in place	5	
		40% of financing in place	3	
		Less than 40% of financing in place	1	
Total Possible Points			15	
Completion	Weighted preference for a non-staged application of 18 months over a staged application of 24 months or more	Non-Staged	5	
		Staged	1	
		Not Declared	0	
		Total Possible Points		
Total Financing and Speed of Development			35	

Quality of Property

Measure	Description	Criteria	Points	Score
Physical Scope	Weighted preference for larger projects to maximize effect on community and district by creating immediate construction jobs and physical improvements to the property	Roof Replacement or Structural Repair	10	
		Windows: Repair, Replace, Add Storms, etc.	8	
		Masonry Repairs, cleaning, re-pointing, etc.	6	
		Exterior Painting, awnings, etc.	4	
		ADA Accessibility	2	
		Exterior Lighting, signage or other improvements	1	
		Total Possible Points		
Vacant Property	To what extent is the building actively occupied or used? Placing currently vacant buildings into productive use has a positive economic impact on the community and the district	100% vacant	10	
		85-90% vacant	8	
		70-84% vacant	6	
		55-74% vacant	4	
		40-54% vacant	2	
		less than 40% vacant	1	
Total Possible Points			10	

Quality of Property (cont.)				
Measure	Description	Criteria	Points	Score
End Use Impact	Weighted preference on the overall impact of the improvements regarding structural integrity, appearance and marketability of the property	Improvements for structural integrity	10	
		Roof repair and /or replacement	8	
		Improvement to windows and/or doors	6	
		Brick cleaning, pointing, tuck-pointing, painting, etc.	4	
		Accessibility improvements	2	
		Other: exterior lighting, signage	1	
Total Possible Points			10	
Total Points for Quality of Property			30	

Quality of Project				
Measure	Description	Criteria	Points	Score
Approvals	Applicant has presented project and received certificate of appropriateness from the Design Review Board	Certificate of Appropriateness	5	
		Certificate is Pending	2	
		No Certificate of Appropriateness	0	
		Total Possible Points	5	
Application	Applicant has completed and submitted a complete application including application fee	Complete Application	5	
		Application missing 2 or fewer items	2	
		Incomplete application missing more than 2 items	0	
		Total Possible Points	5	
Compatibility	Project is compatible to the goals of the Grant Program	The Project is Compatible	5	
		The Project is Not Compatible	0	
		Total Possible Points	5	
Total Points for Quality of Project			15	

			TOTAL POINTS	100	
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